



Minutes from the steering group meeting on skype the 20/5-2014

Attendees: Frank Ahlhorn, Silke Bucker, Irene Wiborg, Ben van Os and Rolf Johnsen

Rutger van der Brugge and Alistair Maltby did not attend

The meeting was chaired by Rolf, minutes by Irene

Agenda

1. Exhibition in Aberdeen, Rolf
2. The template for the MTTFs, Irene
3. Next MTTFs, all
4. Rework and adaptation of the CANVAS, Rutger
5. Newsletter, press releases communication etc. Ben
6. Outline of the end report, Ben
7. Final conference, Alistair
8. Other matters

1. Exhibition in Aberdeen

The meeting in Aberdeen was discussed

It was agreed that we (Rolf, Silke, Ben, Alistair and Irene) will meet at 2 o'clock in the Holiday In Foyer. Rolf will book a meeting room.

We will have a WaterCAP Taskforce exhibition at the venue. As we are having the steam simulator we will need 2 exhibition stands. The costs per stand are £230 + VAT. Rolf will organize that we get the 2 exhibition stands.

We expect that all the practical matters concerning the steam simulator are handled (Alistair?)

The following should be present at the exhibition stand:



*Investing in the future by working together
for a sustainable and competitive region*

European Union



The European Regional Development Fund

**The Interreg IVB
North Sea Region
Programme**



A new roll up telling about watercap taskforce (Rolf)

The roll up telling about WaterCap (Irene will bring that one)

Fact sheets about watercap (Irene will bring them)

New fact sheets about learnings from Watercap taskforce (try to bring the new ones)

Our flag (Rolf)

Newsletter (Ben)

2. The template for the report from MTTFs, Irene

Irene did show the template to be used after MTTF meetings. A few suggestions for changes were made. Please use the template and send the filled in template to Irene we will then make the final graphic set up in in-design.

3. Next MTTFs, all

CRD will take a number of Danish municipalities to Germany and the Netherlands to learn about berries towards sea flooding the 10 – 12 June

A meeting on Irrigation will take place in Drenthe the 17 – 18 June. A nice program have been made with the headline: How can a farmer earn more euros with less water?

A meeting in UK on ?? the 16 – 18 September ??

A revisit from Germany to Denmark on Nitrate challenges from 23 – 25 September or 6 – 10 October

A revisit from UK to Denmark on water governance late September or early October

Other?

4. Rework and adaptation of the CANVAS,

Rugter could you please give a status on the work. Please have a look at the minutes from Stansted where the task are described

5. Newsletter, press releases, communication etc. Ben

The final communication plan should be uploaded to dropbox – Rolf would do that right after the meeting

Ben did promise start up the work on the newsletter – the content has been forwarded to us on the 20 May. Please be aware of the deadline for writing to the newsletter is the 1 June.

Further Ben as responsible for communication did stress the following right after the meeting:



*Investing in the future by working together
for a sustainable and competitive region*

European Union



The European Regional Development Fund

**The Interreg IVB
North Sea Region
Programme**



Furthermore as a reaction on our SC meeting:

- Please use every MTTF meeting a press release (and load this up to Dropbox)
- Write an short announcement for the website (to Irene, cc me)
- Please write after every MTTF meeting a short story on the results for the website (to Irene, cc me)
- Wait for the definitive format from Irene and fill this in after every MTTF meeting
- Please upload all documents, photos etc. of the event up to Dropbox (Alistair, Irene, Silke please also from the "old" meetings)

We should upload more on the website (and perhaps the minutes on dropbox)

6. Outline of the end report,

Ben will elaborate on the suggestion from the Stansted meeting and prepare new suggestion for the next meeting.

7. Final conference/ seminar,

Alistair at our next meeting we should discuss more in details how to do it.

Is it going to take place 25 – 27 November in UK (possible northern England Newcastle)?

8. Other matters

In advance of our next meeting the 19. June everybody should send 5 – 10 lines about their project ideas (please have a look at the ideas we discussed in Stansted).

If possible the ideas should be present at the stand in Aberdeen.

Next meeting 19. June at 1.30

